

APPLICATION TO RENT

Logan Preferred Property Management’s Relationship is with the Property Owner

Non-Refundable $30 Application Fee Required

EACH PERSON 18 YEARS OR OLDER IS REQUIRED TO FILL OUT AN APPLICATION

**Applicant Information**

First Name Last Name Birth Date Social Security #

|  |  |  |  |
| --- | --- | --- | --- |
| First Name | Last Name | Birth Date | SSN |

Email Address Phone Number

|  |  |
| --- | --- |
| Email Address | Phone Number |

All Other Occupants Birth Date Relationship to Applicant

|  |  |  |
| --- | --- | --- |
| Other Occupant | Birth Date | Relationship to applicant. |
| Other Occupant | Birth Date | Relationship to applicant. |
| Other Occupant | Birth Date | Relationship to applicant. |
| Other Occupant | Birth Date | Relationship to applicant. |
| Other Occupant | Birth Date | Relationship to applicant. |
| Other Occupant | Birth Date | Relationship to applicant. |

**Rental History**

Current Residence

Address City State Zip

|  |  |  |  |
| --- | --- | --- | --- |
| Current Address | City | State | Zip Code. |

Dates of Residency Reason for Moving

|  |  |
| --- | --- |
| Dates of Residency | Reason for Moving. |

Owner/Manager’s Name Phone Number

|  |  |
| --- | --- |
| Owner/ Managers Name | Phone Number |

Previous Residence

Address City State Zip

|  |  |  |  |
| --- | --- | --- | --- |
| Previous Residence | City | State | Zip Code |

Dates of Residency Reason for Moving

|  |  |
| --- | --- |
| Dates of Residency | Reason for Moving |

Owner/Manager’s Name Phone Number

|  |  |
| --- | --- |
| Owner/ Managers Name | Phone Number |

**Employment History**

Current Employer Occupation Employment Length Monthly Income

|  |  |  |  |
| --- | --- | --- | --- |
| Current Employer | Job Title | Employment Length | $Monthly Income |

Employer Address Phone Number Name of Supervisor

|  |  |  |
| --- | --- | --- |
| Employer Address | Phone Number | Supervisor Name |

Previous Employer Occupation Employment Length Monthly Income

|  |  |  |  |
| --- | --- | --- | --- |
| Previous Employer | Job Title | Employment Length | $Monthly Income |

Employer Address Phone Number Name of Supervisor

|  |  |  |
| --- | --- | --- |
| Employer Address | Phone Number | Supervisor Name |

**References**

Bank Name Address Phone Number

|  |  |  |
| --- | --- | --- |
| Bank Name | Address | Phone Number. |

Personal Reference Name Relationship Phone Number

|  |  |  |
| --- | --- | --- |
| Owner or Managers Name | Relationship to applicant | Phone N. |

In Case of Emergency Relationship Phone Number

|  |  |  |
| --- | --- | --- |
| In Case of Emergency | Relationship to applicant. | Phone # |

**General Information**

Vehicle

Make Model Year License Plate Number

|  |  |  |  |
| --- | --- | --- | --- |
| Car Make | Car Model | Car Year | License Plate |

Make Model Year License Plate Number

|  |  |  |  |
| --- | --- | --- | --- |
| Car Make | Car Model | Car Year | License Plate |

Have you filed for bankruptcy? Yes  No

Have you been evicted? Yes  No

If yes, please explain: If yes, please explain.

Have you been asked to move? Yes  No

If yes, please explain: If yes, please explain.

Do you smoke? Yes  No

Do you have pets? Yes  No

**Applying For**

Address Rent Amount per Month

|  |  |
| --- | --- |
| Address you are applying for | Monthly Rent |

Desired Move-in Date (Availability Dates are Subject to Change)

|  |
| --- |
| Desired Move in Date |

**OFFICE USE ONLY:**

**Must Pay By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Application Fee Paid: \_\_\_\_\_\_\_ Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Result of Application: \_\_\_\_\_\_\_\_ Reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Contacted: \_\_\_\_\_\_\_\_\_\_\_\_ Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1 2 3 4 5 6 7 8 9 10**

**Tenant Application Criteria**

**$30 NON-REFUNDABLE APPLICATION FEE**: Each applicant over the age of 18 must pay an application fee and consent to have a background check done on them. Cosigners must also pay an application fee and give the same consent as other applicants.

**PHOTO IDENTIFICATION**: Current, government issued photo identification must be provided by all applicants over the age of 18 at the time of application.

**SECURITY DEPOSIT**: The deposit for a listed property is the same as the listed monthly rent amount, unless otherwise stated. A double deposit may be required in some circumstances.

**UTILITIES**: If the property requires the tenant to pay for utility services, tenants will be required to place the applicable utility service accounts in their own name. Account numbers for these services must be provided to our office before occupancy will be permitted.

**INCOME REQUIREMENTS**: The combined income of all persons living in the rental must be at least three times the monthly rent.

**RENTAL HISTORY**: Applicants must provide the name and contact information for their previous two landlords. Applicants must also provide the corresponding addresses. Applicants will not be approved if they have had any defaults in lease agreements, evictions, or if they owe any money to any other landlord.

**CREDIT HISTORY**: Applications for tenancy will be denied if a bankruptcy has occurred in the last 2 years. Applications will also be denied for credit scores under 650. Properties with higher monthly rent amounts will require a higher credit score for approval. All collection accounts must be “paid in full” or “paid as agreed”. Applicants with past due accounts, or with little to no credit history may qualify if they pay an additional security deposit or have an approved cosigner.

**CRIMINAL HISTORY**: This business follows the rules and regulations relating to the Fair Housing Acts. Criminal history is evaluated as part of the application process. Since each applicant has differing history, only after an application is completed can a determination be made. Generally, persons on any sex offender list will be denied. Persons with convictions relating to distribution and/or manufacture of controlled substances will be denied. All others go through a process. We encourage all to come in and apply.

**PETS**: Our company has a general no pet policy, unless otherwise indicated on a specific property.

**APPROVAL**: If your application is approved you will be informed promptly. You will have 24 hours from the notification of your approval to sign a lease agreement. If you do not, then other applicants may be considered and given the opportunity to sign a lease.

*We are committed to offering equal housing opportunities. We do not discriminate against anyone on the basis of race, color, religion, sex, national origin, disability, familial status, source of income, sexual orientation, or gender identity.*

I HAVE READ, AND I UNDERSTAND THE TENANT APPLICATION CRITERIA AS LISTED ABOVE.

Applicant Signature Date

|  |  |
| --- | --- |
| Applicant Signature | Date |

I AUTHORIZE LOGAN PREFERRED PROPERTY MANAGEMENT TO USE THE INFORMATION ABOVE TO COMPLETE A CREDIT AND BACKGROUND CHECK. I ALSO AUTHORIZE LOGAN PREFERRED PROPERTY MANAGEMENT TO CONTACT MY PREVIOUS LANDLORDS FOR A RENTAL REFERANCE. I VERIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE AND CORRECT. I ALSO ATTEST THAT I AM A LEGAL U.S. RESIDENT.

Applicant Signature Date

|  |  |
| --- | --- |
| Applicant Signature | Date |

OFFICE USE ONLY

**Rental Reference**

Owner/Manager Name Date

|  |  |
| --- | --- |
|  |  |

Address Length of Residency

|  |  |
| --- | --- |
|  |  |

Rent Amount

|  |
| --- |
|  |

Contract: Yes\_\_\_\_ No \_\_\_\_

Number of Late Payments Pets: Yes\_\_\_\_ No \_\_\_\_

|  |
| --- |
|  |

Notice Required: Yes\_\_\_\_ No \_\_\_\_

Number of NSF Checks

|  |
| --- |
|  |

Notice Given: Yes \_\_\_\_ No \_\_\_\_

Past Due Balance

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Damages

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Complaints or Problems

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